Memorandum JE Fuller/ Hydrology & Geomorphology, Inc.

MEETING DATE: January 15, 2009

MEETING TIME: 9:00AM – 11:00AM

MEETING LOCATION: Flood Control District of Maricopa County

2801 W. Durango St., Phoenix, AZ

Adobe Conference Room

DISTRIBUTION: Meeting Attendees

FROM: W. Scott Ogden, P.E. - JEF

RE: Maricopa County Multi-Jurisdictional Multi-Hazard Mitigation Plan

2009 Update

ATTENDEES: Brian Berndt – City of Avondale

Ed Copp – SRP

Gil Damiani – City of Mesa

Mike DeBenedetto – City of Phoenix Karl Emberg – Paradise Valley PD Pat Fannon – Town of Carefree

Michael Gease – FCDMC

Sheri Gibbons – Town of Gilbert Cristina Herrera – MCDEM

Matt Holm – MC Planning/Development

Lee Jimenez – FCDMC Glen Jones – City of Peoria

Joe La Fortune – Town of Queen Creek

Dave McGhan - APS

Alfred Medina - Town of Guadalupe FD

Ronny Miller – Wickenberg PD

Howard Munding – Town of El Mirage FD

Tim Murphy – FCDMC

Rodney Phelps – Gila River Indian Community

Jen Pokorski – FCDMC

Cliff Puckett – Salt River Indian Community

Duren Robertson – Town of Youngtown

Sharon Sanders – MC Community Development

Jim Shank - Town of Buckeye

Debra Sheff – City of Glendale

Art Snapp – City of Avondale

Ken Sowers – City of Avondale

Adam Stein – Town of Cave Creek

Tracy Stevent – City of Avondale

Jeri Todd - City of Phoenix

Steve Waters – FCDMC

Sue Wood – ADEM

<u>Consultants:</u>
Mike Kellogg – JEF
W. Scott Ogden – JEF

AGENDA

- 1. GREETING
- 2. MITIGATION PLANNING OVERVIEW
- 3. INTRODUCTIONS
- 4. PROJECT SCHEDULE
- 5. PLANNING TEAM ROLES
- 6. MEETING ENDING
 - a. Review of action items

DISCUSSION

Agenda Item 1:

• C. Herrera opened the meeting, welcomed the participants, said a few words on behalf of MCDEM and turned the meeting over to S. Ogden of JEF.

Agenda Item 2:

• S. Ogden presented an overview / review of the mitigation process and purpose for preparing a mitigation plan. He also discussed the update process.

Agenda Item 3:

- Each participant introduced his or herself and described their perceived role on the planning team.
- Gila River Indian Community, APS, and SRP will participate in the planning process as needed and available, but will not be signatories to the plan.

Agenda Item 4:

- S. Ogden presented the project schedule and planned meeting dates and locations for discussion.
- The meeting attendees chose to shift the March 12th meeting to March 19th. All other meeting dates will remain the same.
- S. Ogden reiterated that the plan must be updated and approved at FEMA by November 29, 2009 in order for the county and incorporated jurisdictions to remain eligible.

Agenda Item 5:

- S. Ogden presented an overview of the levels of planning team involvement and roles. Three levels were identified:
 - o Primary Point of Contact (PPOC)

- Community Point of Contact (CPOC)
- The PPOC and CPOC(s) will comprise the multi-jurisdictional planning team (MJPT).
- Local Planning Team (LPT)
- Each of the planning team roles and responsibilities were discussed. Each CPOC was tasked with beginning the process of assembling a LPT. Communities represented by individuals that are not planning to serve as the CPOC were encouraged to get that person defined and updated by the next meeting.
- It was noted that the following jurisdictions were not represented at the meeting:
 - City of Chandler
 - o Town of Gila Bend
 - o City of Goodyear
 - Town of Litchfield Park
 - o City of Scottsdale
 - Town of Surprise
 - City of Tempe
 - Fort McDowell Apache Tribe
- Participation at the MJPT meetings is mandatory and non-participation may result in a community being dropped from the plan.
- S. Ogden and C. Herrera chose to end the meeting and begin with planning elements at the February meeting to allow the missing jurisdictions another opportunity to participate.

Agenda Item 6:

• Next meeting set for February 12, 2009 from 9am to 11am at MCDOT Apache Room (2901 W. Durango St).

ACTION ITEMS:

- 1. JEF to provide list of attendees and PowerPoint presentation to all attendees
- 2. Defined CPOC's are to begin assembling their respective LPT
- 3. Communities without the defined CPOC are to assign a person to that role ASAP.
- 4. All are to review the future meeting dates and respond to S. Ogden or C. Herrera with any major conflicts.